NOTICE TO RESPONDENT
ARBITRATION

_____ ASSOCIATION OF REALTORS®

Case No. _____

_____ vs._____
Complainant(s) Respondent(s)

TO: _____

Attached to this notice is a copy of an arbitration complaint filed with this Association which names you and/or others as a respondent. Upon initial review of the complaint, the matter has been referred for hearing before the Professional Standards Committee because it appears the complaint involves a dispute arising out of the real estate business that is within the jurisdiction of the Association's arbitration process. This arbitration will be processed and conducted in accordance with the Association's facilities and according to the rules and procedures used by the Association for arbitration.

Please be advised that you have fifteen (15) calendar days from the date specified below in which to mail or file a response to the arbitration complaint with the Association at the address below. Enclosed is a blank response form (Form A-3) for your use.

Your response must be in writing, signed and dated, and include one (1) original and _____ copies.

Date: _____

_____
Signature
_____, Association Executive or authorized designee
Type/Print

Please mail or file response to:

_____ ASSOCIATION OF REALTORS®

Attn: _____

Street Address _____

City, State, Zip _____

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